

## OFFICER DECISION RECORD

CMT Lead: Peter Catchpole, Section 151 Officer	Service: ICT, Digital and Resilience
Lead Officer: Stephen Beacher, Head of ICT Digital & Resilience	Delegated Power Being Exercised: Part 3 - Responsibilities for Functions; Tables 4 and 5
Subject of Decision: To approve the procurement of support services from Microsoft	

Decision Taken: Stephen Beacher, (Head of ICT, Digital & Resilience), has considered all options available and, after consulting the internal procurement team, has decided to award the contract to Microsoft.	
Reason for the Decision: We have explored a number of alternative solutions from other companies, but none of these offer an unlimited support option for the period of the contract. Other suppliers offer a set number of hours, which can be increased for an additional charge. This does not allow us to manage our support budget and could restrict the amount of support we take from the supplier.	
Alternative Options Considered (if appropriate): No other alternative option.	
Background/Reports/Information considered and attached: N/A	
Lead Officer's Signature: Stephen Beacher, Head of ICT, Digital & Resilience	Date: 7 May 2025

**Please forward to Democratic Services upon completion**

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Date copy passed to Democratic Services 07/05/25	Implementation Date: (if not called-in) (Allow 5 clear working days after publication of decision)

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.